



ARROWHEAD REGIONAL DEVELOPMENT COMMISSION
COMMISSION MEETING - Thursday, July 18, 2024
Hermantown Public Safety Building (Training Center), Hermantown, MN

Minutes

Present = X	Member's Name	Representing
	Adams, Dale	Communities Over 10,000
X	Adee, Kevin	Townships
X	Baltus, Mike	Townships
	Berg, Jim	Townships
X	Briggs, Brian	Communities Under 10,000
	Carling, Sarah	At Large
	Cuffee, Jr., Laurence	Communities Under 10,000
X	Davis, Dirk	At Large
	Deschampe, Bobby	NATC
	Franklin, Pam	Advisory Committee - AAAA
X	Garry, Michael "Mike"	Communities Under 10,000
	Grimm, Ashley	County Commissioner (St. Louis)
	Harala, Annie	County Commissioner (St. Louis)
	Hautala, Walter	School Boards
X	Hell, Destry	County Commissioner (Koochiching)
	Holliday, Jason	NATC, Secretary
X	Hoops, Mike	At Large
X	Hoppe, Joel	At Large
	Hurd, Jeremy	County Commissioner (Lake)
X	Johnson, John	County Commissioner (Itasca), Vice Chair
	Kauppila, Clayton	Townships
X	Kearney, Mike	County Commissioner (Aitkin)
X	Lucas, David	Communities Under 10,000
X	Lyons, Steve	Advisory Committee on Aging
	Maki, Roger	Communities Over 10,000
X	Medure, Pat	School Boards
	Nevanen, Paul	At Large
X	Rasmussen, Allen	At Large, Treasurer
X	Saari, Calvin	Communities Under 10,000
X	Storlie, Ginny	County Commissioner (Cook), Chair
X	Sydow, Steve	At Large
	Tomanek, Terese	Communities Over 10,000
X	Warwas, Cal	Townships
X	Zmyslony, Susan	County Commissioner (Carlton)
Present = X	Name	Representing
X	Chicka, Ron	ARDC
X	Sash, Rebecca	ARDC
X	Kane, Kristi	ARDC
X	Morrisroe, Sr Mary Matthew (VIRTUAL)	ARDC
X	Hanson, Lynelle	ARDC
X	Wenholz, Mike	ARDC

1. **CALL TO ORDER / INTRODUCTIONS / AGENDA REVIEW** - *Ginny Storlie, Chair*
The meeting was called to order by Chair Storlie at 10:04 AM.
2. **CONSENT AGENDA for approval of the following**
Commission Meeting Minutes, April 18, 2024
Motion by Johnson/Rasmussen to support. Motion carried unanimously as no members opposed or recused upon request.
3. **PRESENTATION:** "Harbor Technical Advisory Committee; Updates to ARDC Commission",
presented by Ron Chicka, ARDC MIC, and Mike Wenzholz, ARDC MIC.
4. **RESOLUTION:** Authorizing ARDC to Accept Funding from the Minnesota Department of Human Services for the Arrowhead Elder Care Development Partnership (EDP) Project. (*K. Kane*)
Motion by Rasmussen/Medure to support. Motion carried unanimously.
5. **RESOLUTION:** Authorizing ARDC to Accept Funding from the Minnesota State Department of Commerce, MN State Energy Office for an Energy Efficiency and Conservation Block Grant (EECBG). (*K. Kane*)
Motion by Johnson/Hoppe to support. Motion carried unanimously.
6. **RESOLUTION:** Authorizing ARDC to Accept Funding from Region Nine Development Commission to support the State Competitiveness Grant agreement for energy technical assistance. (*K. Kane*)
Motion by Rasmussen/Kearney to support. Motion carried unanimously.
7. **REVOLVING LOAN FUND (RLF) REPORT** - *Sister Mary Matthew Morrisroe*
The Revolving Loan Fund Activity Report was reviewed by Finance Director Sr. Mary Matthew Morrisroe with details regarding Loans Receivable.
8. **PRELIMINARY AGENCY WIDE 2025 BUDGET AND TAX LEVY APPORTIONMENT** – *Kristi Kane*
 - A. ARDC 2025 Preliminary Budget and Tax Levy Apportionment
 - B. **RESOLUTION:** Adoption of Preliminary Agency Wide 2025 Budget and 2025 Tax Levy Apportionment.
Motion by Rasmussen/Medure to support. Motion carried unanimously.
9. **FINANCIAL REPORT** – *Sr. Mary Matthew Morrisroe, Finance Director*
June 2024 financial statements were presented. Sr. Mary Matthew Morrisroe noted Receivables are high due to time of year.
10. **2023 ANNUAL REPORT** – *Kristi Kane*
 - A. ARDC 2023 Annual Report
 - B. **RESOLUTION:** To Approve ARDC's 2023 Annual Report.
Motion by Johnson/Garry to support. Motion carried unanimously.

11. MANAGEMENT UPDATE

Operations/Agency-Wide Director Report:

Membership asked to complete ACH forms for direct deposit of travel expenses.
Audit may not be completed by September 30th due to staffing shortage at audit firm (RSM).

ARDC Planning Director Report:

New staff in Planning Division.
Staff attending conference with focus on electric vehicles.
No word on Workforce grant.

MIC Director Report:

Work continuing as outlined by Metropolitan Transportation Plan.
Updating budget.
Safe Streets for All planning grant (\$250,000) will need matching funds.
Changes continue in key corridors including I35.
New project with many changes at the intersection of Martin Road and Rice Lake Road.
Continuing to work with staff to National Metropolitan Planning Organization (MPO) with upcoming discussions as House and Senate put together transportation bill.

Aging Director Report:

The new Interim Director started ten years ago at ARDC and has fulfilled many roles at agency.
Revisions continue to 2025 Area Plan.
Many COVID recovery funding sunseting the end of September.
Assisting with Older Americans Act Final Rule.
Staffing changes include one resignation, one promotion, and one new hire.
Working with subgrantees on grant fund reconciliations.

12. APPRISE FROM COMMISSION MEMBERS &/OR GUESTS

Chair Storlie asked the membership what is of concern in their jurisdiction that they would like to share with Interim Executive Director Kristi Kane. Items shared include:

- Rural health care
- County without hospital
- Older population
- Housing
- Childcare
- Revitalization of county
- Electrical vehicle infrastructure needed
- Workforce
- Housing
- Affordable Housing

Zmyslony invited the membership to the Carlton County Law Enforcement open house.

Johnson reported the county's autonomous vehicle trial is a success.

Kane told members that she and ARDC staff will pass on grant opportunities as available.

13. UPCOMING MEETINGS

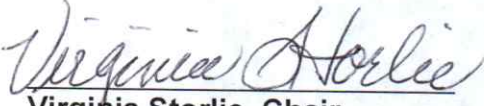
- **Board Meeting** – August 15, 2024 – ARDC
- **Board Meeting** – September 19, 2024 – ARDC
- **Commission Meeting** – October 17, 2024 – Hermantown Public Safety Building (Fire & Police) in the Training Center

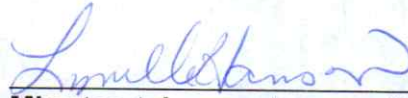
14. ADJOURN

Motion by Adee/Hoops to support. Motion carried unanimously.

The meeting was adjourned by Chair Storlie at 11:36 PM.

Attest:


Virginia Storlie, Chair


Minutes taken and respectfully
Submitted by Lynelle Hanson